



Substitute Teacher Application

Great Commission School exists to provide a distinctive, biblically based education in a nurturing environment through which students are instilled with Godly character, inspired to excel, and prepared for a life of enduring commitment to Christ. We invite you to fill out this application and return it to our school office. We will also contact your references if needed. We will notify you if your application for substitute teaching has been accepted and at that time, verify the times you are available.

We realize that the key to a successful Christian school is its staff. We are seeking applicants who are professionally qualified, who really love children, and who, by the pattern of their lives, are Christian role models (Luke 6:40).

We look forward to receiving your application. Thank you for your interest in the ministry of our school.

Applicant's Name

Last name _____ First name _____ M.I. _____

Application date ____/____/____ Date available ____/____/____

Current address:

Street address: _____

City _____ State _____ Zip _____

Phone:(_____) _____ Cell phone (_____) _____

E-mail _____

Best time to call? _____ Length of time at this address? _____

Permanent address and phone number if different from current address

Level of preference: Preschool _____ Elementary _____ Secondary _____

Christian Background

Briefly give your Christian testimony.

Please carefully read our statement of faith (attached) and indicate your degree of support.

_____ I fully support the statement as written, without mental reservations.

_____ I support the statement except for any areas listed and explained on a separate paper.

These areas represent either disagreements or items for which I have not yet formed an opinion or a conviction.

What is your local church affiliation? _____

Are you currently a member in good standing? _____ Years? _____

Name of Pastor _____ Phone number _(____)_____

Questions for Instructional Personnel

Please list teaching certificates that you hold:

Please attach photocopies of any certificates held.

Sequentially list your teaching experience with most recent first:

School Name	Position	Dates

Professional Qualifications

What degree, or degrees, do you hold?

Degree	Issuing Institution

What were your majors? _____

Your minors? _____

Personal References

Do not list family members or relatives for references.

Give at least two references who are qualified to speak about your professional training and experience as well as character and Christian testimony.

Name	Complete Address	Phone	Relationship

Personal Information

If you answer yes to any of the questions in the following section, please attach a separate sheet indicating the nature of the suit, offense, date, court, and disposition or other appropriate explanation. A conviction record will not automatically be a bar to employment. Factors such as your age at the time of the crime, seriousness and nature of the violation, time elapsed since the crime, job-relatedness, and subsequent rehabilitation will be considered. Please circle yes or no for each question.

- | | | |
|-----|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Yes | No | Are you currently being investigated or under a procedure by your current employer to consider your discharge for misconduct? |
| Yes | No | Has any employer ever subjected you to disciplinary action, suspension, or termination or asked you to leave a paid or unpaid position on the grounds of any unlawful sexual behavior or violation of an employer's sexual misconduct policy or anti harassment policy? |
| Yes | No | Have you ever been charged in civil or criminal proceedings with improprieties regarding children? |
| Yes | No | Have you ever entered a plea of guilty or a plea of "no contest" (nolo contendere), or has any court ever deferred further proceedings without entering a finding of guilty and placed you on probation or in a public service or education program for any crime other than a minor traffic offense? |

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment, and that the facts set forth in this application process are true and complete to the best of my knowledge. I understand that falsification of any statement or a significant omission of fact on the application, supporting documents, or interviews may prevent me from being hired or, if hired, may subject me to immediate dismissal regardless of when or how it was discovered. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

I understand that failure to complete any portion of this application or to sign this application will result in rejection of my application. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

I understand that Great Commission School does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or disability.

Applicant Signature

Date

Submit to Great Commission School with copies of:

- ☐ Clearances (PA State Police, PA Child Abuse, Federal Criminal History)
- ☐ Transcripts from an accredited college or university

GCS Lifestyle Statement

GCS is a religious, non-profit Christian school organization representing Jesus Christ throughout the evangelical Christian community worldwide. GCS requires its employees to be born-again Christians, living their lives as Christian role models (Rom. 10:9-10; I Tim. 4:12; Luke 6:40). Employees will conduct themselves in a way that will not raise questions regarding their Christian testimonies. A Christian lifestyle should reflect the biblical perspective of integrity and appropriate personal and family relationships, business conduct and moral behavior. An employee is expected to demonstrate a teachable spirit, an ability to share love for others, a willingness to live contentedly under authority and a commitment to follow the Matthew 18 principle when an issue arises with fellow employees or management.

The GCS Statement of Faith expects employees to maintain a lifestyle based on biblical standards of moral conduct. Moral misconduct, which violates the bona fide occupational qualification for employees to be Christian role models, includes, but is not limited to, promiscuity, or homosexual behavior—or any violation of the unique roles of male and female. (Rom. 1:21-27; I Cor. 6:9-20). GCS believes that biblical marriage is limited to a covenant relationship between a man and a woman.

GCS employees will maintain a lifestyle based on biblical standards of conduct. Failure to do so may result in a reprimand or, in some cases, dismissal from employment. It is the goal of GCS that each employee will have a lifestyle where "...He might have the pre-eminence." Col. 1:18.

I agree to live my life in accordance with the GCS Lifestyle Statement

Vision and Mission Statement

The *vision* of GCS is to see students excel in serving God and others; therefore, our *mission* is to provide a challenging Biblically based learning environment.

We achieve our vision and fulfill our mission by creating:

- Students that achieve excellence in academics and Christian character.
- A school that exhibits sound financial stewardship.
- Staff that models and cultivates excellence in the student body.
- Facilities that foster a positive learning environment.
- Families that covenant their commitment to the vision of the school

Applicant Signature

Date

Statement of Faith

Each member of the School Board, and each employee of the Corporation, having accepted Jesus Christ as personal Savior, shall subscribe annually in writing to the following Statement of Faith:

We believe the Bible to be the inspired, the only infallible, authoritative, inerrant Word of God (II Timothy 3:15; II Peter 1:21).

We believe there is one God, eternally existent in three persons-Father, Son, and Holy Spirit (Genesis 1:1; Matthew 28:19; John 10:30).

We believe in the deity of Christ (John 10:33); His virgin birth (Isaiah 7:14; Matthew 1:23; Luke 1:35); His sinless life (Hebrews 4:15; 7:26); His miracles (John 2:11); His vicarious and atoning death (I Corinthians 15:3; Ephesians 1:7; Hebrews 2:9); His resurrection (John 11:25; I Corinthians 15:4); His ascension to the right hand of the father (Mark 16:19); His personal return in power and glory (Acts 1:11; Revelation 19:11).

We believe in the absolute necessity of regeneration by the Holy Spirit for salvation of the exceeding sinfulness of human nature; and that men are justified on the single ground of faith in the shed blood of Christ and that only by God's grace and through faith are we saved (John 3:16-19; 5:24; Romans 3:23; 5:8-9; Ephesians 2:8-10; Titus 3:5).

We believe in the resurrection of both the saved and the lost; they that are saved into the resurrection of life, and they that are lost into the resurrection of damnation (John 5:28-29).

We believe in spiritual unity of believers in our Lord Jesus Christ (Romans 8:9, I Corinthians 12:12-13; Galatians 3:26-28).

We believe in the present ministry of the Holy Spirit, by whose indwelling the Christian is enabled to live a godly life (Romans 8:13-14; I Corinthians 3:16; 6:19-20; Ephesians 4:30; 5:18).

Applicant Signature

Date